

Combined Waukee/Northwest Band Parent Organization Meeting
 November 11, 2021
 Location: Northwest High School Band Room
 Minutes prepared by Michelle Kurtz (NWBPO secretary)

****MEETING RECORDED, ALL ATTENDEES MUST SIGN IN TO THE MEETING****

MEETING NOTES APPROVED 12/9/2021

ATTENDEES:

| | | |
|------------------|------------------|-------------------|
| Jenn French | Michelle Kurtz | Jon Rech |
| Carrie Sample | Eric French | Chris Strohmaier |
| Jason Wittmer | Janice Burris | Kelly Jackson |
| Janelle McGee | Valerie Fouts | Laura Swanson |
| Kylene Blanchard | Shelly Hughes | Katie Wittmer |
| Lynette Kohtz | Andrea Patterson | Becky Lachenmaier |
| Chad Allison | Rishi Kolu | Christiana Rau |
| Karen Hatch | Jeff Patterson | Chad Friesleben |
| Nikki Snyder | Laurie Johnson | Julie Crawford |
| Brian Hughes | Sandy Landin | Todd Hatch |
| Paula Nannen | Laura McPike | |

Agenda:

- Call to Order
- Minutes of the Previous Meeting
- Treasurer's Report
- Committee Reports
 - Equipment
 - Fundraising
 - Concessions
 - Uniforms
 - Volunteers
 - Wolf WearHouse
 - Website/RevTrak
 - WMI
 - Winter Showcase
- Band Director's Report
- Old Business
- New Business
 - Winter Guard Request
 - WMS Clinician Request
- Rose Parade Trip Discussion
- BRIEF Funds Discussion

BRIEF Moving Forward Discussion

Upcoming Dates

- 11/12 Rose Parade Cornering Rehearsal
- 11/15 FINAL PAYMENT FOR TRIP DUE
- 11/16 Color Guard Sectional
- 11/18-11/20 All State Festival
- 11/30 Rose Parade Combined Band Rehearsal
- 12/2 WBPO meeting
- 12/9 NWBPO meeting scheduled? (jazz band concert also)

Adjourn

Meeting Notes (meeting recorded)- joint and NW specific notes. Notes for WBPO recorded separately by the WBPO secretary

Call to Order at 7:03pm Jenn French following a thank you to all Veterans (on Veteran's Day)

Minutes of the Previous Meeting-motion to approve Chad Allison, 2nd Kelly Jackson, approved.

Treasurer's Report-motion to approve by Michelle Kurtz, 2nd by Janice Burris, approved.

Committee Reports

- **Equipment**-Eric French-props being made into carts to go on truck for Pasadena. Keys transferred to Chad Allison. Bill Atchison will be the driver for rehearsals and for Pasadena trip, thank you to him for driving and leaving on Christmas to make sure he is there on time.
- **Fundraising**-\$50 made at Marcos and \$83 (?) at Chipotle. Can shack going well. Hyvee still has many butter braids to sell and wondering about additional student involved sale date to help sell them. Wellmark donated as a \$2500 sponsor. Anonymous donor \$2500 given today after Mr. Patterson spoke at the Rotary. Received \$5000 grant from Iowa Department of Cultural Affairs for the Rose Parade trip. Hyvee cards with a 12/2022 may be available at a later date.
- **Concessions**-Becky Lachenmaier-will need volunteers/concessions for SCIBA jazz.
- **Uniforms**-the Northwest uniform team has washed all of the marching band uniforms (in their homes) and put them in the closet. Need to fit Shakos for frontline marchers.
- **Volunteer**-will need volunteer sign ups created for SCIBA jazz and also some help in Pasadena.
- **Wolf Warehouse**-Kelly Jackson-\$22,000 in merchandise has been sold between website and football games. Planning a "pop up sale" at the stadium for merchandise on 12/4/21.
- **Website/RevTrak**-updated Rose Parade trip itinerary has been uploaded. Discussion of potentially adding a way to donate funds on the website, and add address to send donations. May look into this further.
- **WMI/state marching band contest**-Jon Rech-thank you to everyone for their help with the event. Profit from the event was \$22,000+. Thank you to Jon for all of his work and organization. "It's 11 months away."
- **Winter Showcase**-scheduled 3/5/22 at WHS. Being planned as a IIMA event. Karen Hatch-no new update.

Band Director's Report-Chris Strohmaier-had an outdoor combined Rose Parade rehearsal. Will be an additional opportunity tomorrow 3:45-5pm required for the students that missed the

previous one and open to all students. Working on parade things in band as well as concert band music. Concert will be 12/13/21. Rose Parade ornaments were shipped yesterday and scheduled to get here Tuesday (subject to change with current shipping issues). Jazz band- SCIBA jazz times will be early for the NW jazz bands, 8am and 8:26am performances. Chad Friesleben noted that Jazz Lab now has enough people in the saxophone section. Jeff Patterson-All State Music Festival is next week, SCIBA Jazz coming up, SCIBA Honor Band 1/8/22. Rose Parade emails were emailed, make sure to watch for these (student email accounts for the waiver for the parade and separate form for vaccination status).

Old Business-none

New Business-Winter Guard funding request (combined NW and WHS), requesting \$500 for high school program and \$125 for middle school program (total \$625 request). Participants will also have a cost for this that will depend on the number of participants. Money goes towards props, uniforms, t-shirts, supplies etc. Budget numbers based on approximately 25 kids.

Motion on NW side by Janice Burris, 2nd Jon Rech. Approved jointly by NW and WHS.

Indoor Percussion (combined NW and WHS) funding request for up to \$2300, hoping the cost will be less based on number of students participating. The participation fee is planned to be \$375/student. If 20 students participate, would likely need the \$2300, if 30 students participate, the likely BPO cost would be \$0 and amount needed would decrease within that amount with between 20-30 participants (expected cost chart presented, many fees are fixed and not able to be decreased so the more students that participate, the lower the cost needed per person).

In addition, a request has been sent to the WCS District for a battery tech and frontline position for each school (\$500 contract for each of these positions, total \$2000 for the 4 positions).

School busses will be used for all travel other than a trip to Minnesota which will need to be charter busses. Motion from NW for request for up to \$2300 for above by Michelle Kurtz, 2nd by Kelly Jackson. Approved jointly.

WMS Clinician Request for \$1200 for clinician for jazz festival (this was approved last year, but was postponed)-this number includes a \$600 fee for the clinician plus airfare and lodging for 2 nights in a hotel. Motion Becky Lachenmaier, 2nd Katie Wittmer. Approved jointly with WHS.

Additional request presented by Jeff Patterson and Rishi Kalusu for \$600 for an additional clinician for the WHS Jazz Fest (grades 7-12), this clinician's fee will be \$350 plus mileage from Minneapolis and lodging. Motion Becky Lachenmaier, 2nd Kelly Jackson. Approved jointly with WHS.

Rose Parade Trip Discussion-the video from the Rose Parade meeting and the students itinerary are now available on the website. Actual cost for each student is approximately \$3000, so with the fundraising efforts, each student's cost was reduced by \$263. If less "angel funds" are needed than budgeted for, is a possibility that each student could be given additional Disney gift card or some other way to balance this, this will be dependent on the "angel funds" needed. Sandy Landin (treasurer) provided detailed information on these calculations and how funds were distributed.

BRIEF Funds Discussion-not addressed tonight

BRIEF Moving Forward Discussion-will need to figure out how to proceed with the shared equipment, combined activities. Need to figure out how money is split between the NWBPO and WBPO.

Upcoming Dates for Northwest

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Adjourn-motion Nikki Snyder , 2nd Katie Wittmer, approved at 8:35pm.