

Northwest Band Parent Organization Meeting 5/11/2023

Location: Northwest High School Band Room

Minutes prepared by Kerry Bosworth, NWBPO Secretary

**Attendees:**

Michelle Kurtz	Lisa Brandt	LuCinda Beltman	Anastasia Vogelaar
Michelle Gilbert	Chad Allison	Tiffany Allison	Katie Wittmer
Sharon Divingnzzo	Valerie Fouts	Kelsey Knowles	Kelli Davis
Kelly Jackson	Janice Burris	Kerry Bosworth	Nicole Opfer
Amy Rech	Kris Lachenmaier	Becky Lachenmaier	

**Agenda:**

Call to Order

Minutes of 5/11 meeting

Treasurer's Report

Committee Reports

- Equipment
- Fundraising
- Concessions
- Uniforms
- Volunteers
- Wolf WearHouse
- Website/RevTrak
- WMI

Old Business

Payment for Audrey Chambers (already approved)

New Business

Meeting dates for the '23-34 school year

Budget discussion for 2023-24 (how much for feeder schools, events, etc.)

Band Directors' Report

Adjourn

**Upcoming Dates:**

5/12 Wind Symphony performance at Iowa Bandmasters Conference

5/16-19 Jazz Band Auditions

5/20 Graduation

5/22-25 Wind Symphony Auditions

5/26 Audition results announced

5/30 Leadership Team Training

6/1 June NWBPO meeting

## **Meeting Notes**

**Call to Order** at 7:00pm by Becky Lachenmaier. Introductions of people present followed the call to order.

**Minutes of the Previous Meeting** – Motion to approve by Kelsey Knowles, 2<sup>nd</sup> by Katie Wittmer. Approved.

**Treasurer's Report** – Valerie reported that Audrey Chambers was paid in May. Winter activities \$ was for 2022. Motion to approve by Chad Allison, 2<sup>nd</sup> by Kelly Jackson. Approved.

### **Committee Reports:**

**Equipment** – Chad Allison is working through maintenance items – contact him with any items that need fixing. Waiting to hear about prop needs for fall marching show.

**Fundraising** – Sharon Divingnzzo reported that the Can Shack is currently very full. Volunteer sign ups should increase with announcement of Ireland trip. Discussed implementing a policy to limit these volunteer spots to students eligible for next announced trip and disclosing minimum age on sign up site. Discussed adding these reminders to FAQ for student fundraising accts as well. Will look into adding line items on Can Shack sign up to require class year & school for student volunteers. Bundt Cakes fundraiser made \$298. New fundraising event – Papa Johns Waukee location – 3<sup>rd</sup> Wednesday of every month, 5% of all sales for the day to NWNPO. Katie Wittmer is planning to work on other restaurants for similar options. Butter braid sales will be at beginning of school year and will be online for individual credit.

**Concessions** – Becky still working out details with athletic boosters to figure out arrangement to use concessions.

**Uniforms** – Directors will send email to start sizing uniforms. Will coordinate with June rehearsals. Still need racks/shelving – all uniforms are in moving boxes currently.

**Volunteers** – No report.

**Wolf WearHouse** – Kelly Jackson reported a pop up will be held in August around football scrimmage. Working on replenishing inventory – looking for potential new vendors. Need new tubs/table/banner – may need to add line item to budget. Planning to sell band logo gear & jackets.

**Website/RevTrak** – Nicole Opfer reported she has updated dates & info on website info & will update FAQs for student fundraising accts. Would like a “donate now” button & current events

added to website. Also talked about using RevTrak vs. updating website. May use a combination of things – exploring costs.

**WMI** – Becky asked if bills need to go through BPO – Amy will check with John & let her know.

**Old Business** – Payment made to Audrey Chambers in May.

**New Business** – Keep meeting dates on 2<sup>nd</sup> Thursday but will adjust June meeting to the 1<sup>st</sup>. \$25,000 of expenses not covered by the district that need to come from NWBPO. New cost/event on 9/8/23 will be Band-A-Palooza. All day event to bring 9<sup>th</sup> graders over – pizza, tshirts, play National Anthem w/Royal Brigade. BOA will be 9/30/23.

**Band Directors Report** – Directors not present.

**Adjourn** - 8:02pm motion by Becky Lachenmaier.

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6/1	June NWBPO meeting