

Meeting notes approved 6/10/21

Northwest Band Parent Organization Meeting

May 13, 2021

Location: Waukee High School Commons

Minutes prepared by Michelle Kurtz, secretary

ATTENDEES:

Jenn French	Laura Swanson	Janelle McGee
Nikki Snyder	Eric French	Brad Leedom
Jill Herrera	Chris Strohmaier	Valerie Fouts
Karen Hatch	Chad Friesleben	Michelle Kurtz
Sharon Divingnzzo	Jon Rech	Kathy Bernreuter

Agenda:

- Call to Order
- Minutes of the Previous Meeting-WBPO Meeting Minutes
- Treasurer's Report
- Committee Reports
 - Equipment
 - Fundraising
 - Concessions
 - Uniforms
 - Volunteers
 - Wolf Warehouse ?
 - Website/RevTrak
 - WMI
 - Winter Showcase
- Band Director's Report
- Old Business
- New Business
 - By-Laws need to be voted on
 - Credit Cards for NWBPO
 - Butter Braid Hy-Vee ideas
- Upcoming Dates
 - Marcos Pizza Night 5/18
 - Commencement 5/24
 - Wahlburgers Night 5/25
 - New Marchers 6/3
 - Marching-all horns 6/4
 - Marching-FULL band 6/7
 - Marching-leadership 6/7

- NWBPO 6/10
- Kee Nutrition 6/13
- Adjourn

Meeting Notes:

- **Call to Order** at 7pm
- **Minutes of the Previous Meeting**-WBPO Meeting Minutes- did not require approval since were not from the NWBPO
- **Treasurer's Report** -given by Valerie, checks have been purchased. Wanting to set up a stripe account (similar to square but is able to also be linked to a website for purchases) to be able to take credit cards purchases. Motion to approve this by Laura Swanson, 2nd by Jon Rech. Approved. Will try this for the summer and then re-evaluate. Will also set up venmo account. New email nwbpotreasurer@gmail.com
- **Committee Reports**
 - **Equipment**-purchased some supplies and straps. Trucks were rented for both the concerts as well as 2 Waukee Indoor performances. Receipts for gasoline also given to treasurer. Cymbal vaults will now be created through an Eagle Scout project. They are arranging a trip to look at the Roosevelt band trailer for ideas.
 - **Fundraising**-Mattress sale ~\$12,000 (\$10,000 general, \$2000 to students). Bundt cakes ~\$2000 to students, ~\$1100 from can shack (also discussed will need additional shifts for this due to numerous donations and filling up quickly. Kids average \$40-50/shift, will be some maintenance also), \$320 for 4 months from Marcos Pizza. Corporate Scholarships were also received. Butter braids \$1192 for kids, HyVee also purchased many of these with profit directly to the BPO. The 2 BPO presidents will be meeting about incentives for student involvement at HyVee to help with these sales. A Papa Murphy's fundraising card will be sold at some time with purchase cost of \$20, with \$15 profit to the student for each of these. A fundraising card through the same company as the mattresses will also be sold. Discussed pros/cons or when to do these and whether or not to do together. Will need to be coordinated with WHS students also. Yard signs for NW will be on Revtrak for \$25, \$10 profit to the BPO for this. Car decals are being created and will sell for \$5. KEE Nutrition even on 6/13/21 from 2-5pm, we will need volunteers (including both students and parents) for this. Will receive 40% of sales from this. Wahlburgers event on Tuesday 5/25/21 from 4-8pm, includes in person and take out orders, will receive 20%. Marcos Pizza on Tuesday 5/18/21, make sure to choose WHS band when place order. Also working on Wellmark sponsorship to help fund the Rose Parade trip.
 - **Concessions**-no report
 - **Uniforms**-will coordinate used shoe sales with WHS. Uniforms are in process. First need for the uniforms will be on 9/10/21. Jenn also had samples available for bags/pillow out of the old uniforms. These will get put in the band room with prices for orders.
 - **Volunteer**- will create sign up genius for Kee Nutrition event
 - **Wolf Warehouse/Wolf Den/??**- need name for this. Working on figuring out the location at the stadium, this won't be determined until at least June or July. Sold about \$1800 for WHS and NWHS at the pop up sale in October. Shed was broken into in April, does not appear anything was stolen. Rose Parade logo for merchandise still in progress. Hoping to get band apparel available on RevTrak in June, planning orders one time/month until November and leave on RevTrak all year.
 - **Website/RevTrak**-marching band items such as shoes, fees, etc will be put on RevTrak. Mailchimp email may be a way for BPO members to add things on the website.

Hoping to get apparel sales on the website also. Need to have official approved logos for sponsors.

- **WMI/state marching band contest**-will be Saturday 10/16/21 at WHS. 14/16 slots are already full for this. Will have numerous volunteer and concession needs for this. Will also need several trailers (10-12 foot), please see if you know of any that could be borrowed for that day
- **Winter Showcase**-scheduled 3/5/22 at WHS
- **Band Director's Report**-Mr. Strohmaier-excited for the upcoming year. Understands will be a learning curve for everyone with the limited marching band knowledge due to covid changes as well as being at a brand new school/facility. They were able to go to NW today, not sure when access will be available. June rehearsals may need to be at WHS, still not known. Football schedule recently released and working on next years calendar. This will be released when available. Rose Parade pins have been ordered. There will also be a Christmas ornament available. Mr. Patterson is handling the Rose Parade logistics prior to the trip (as he had been doing before) and Mr. Strohmaier is doing the logistics when actually out there. No rehearsals will be held from 12/22-12/26/21 but there will likely be a bag check scheduled on 12/26/21. The Rose Parade President and his wife will be visiting here from 10/6-10/9/21. They will be at parts of both football games and doing presentations. Will likely be a banquet planned on the Thursday when they are here. Jazz band auditions will be 5/17 and 5/19 at WHS and 5/21/21 at Prairieview. Also noted that Jazz One was recognized as 1 of the top 5 jazz bands in the country for 3 years in a row! Mr. Friesleben added that drumline auditions for marching band are currently in progress. This includes the current freshmen. Band jackets will be available on RevTrak soon for \$70.
- **Old Business**-none since this is the first NWBPO meeting
- **New Business**-
 - By-laws for the NWBPO need to be voted on. These will be emailed prior to the next meeting for review so they can be voted on in the June meeting.
 - Credit Cards for NWBPO-needed for the directors and equipment chair, planning \$7000 (\$2500 limit on equipment chair cared) credit line, Valerie can sign. Mr. Strohmaier and Eric French will have the cards. Motion by Michelle Kurtz, 2nd Nikki Snyder. Approved.
 - Butter braid HyVee ideas-Jenn French and Shelly Hughes have a meeting planned to discuss this further. Working on some type of payment for the students that actually participate in this.
- **Upcoming Dates**
 - 5/18 Marco's Pizza fundraiser
 - 5/24 Commencement-current sophomores and juniors play
 - 5/25 Wahlburgers fundraiser
 - 6/3 New Marchers rehearsal
 - 6/4 Marching-all horns
 - 6/7 Marching-leadership team
 - 6/7 Marching-full band
 - 6/10 NWBPO meeting
 - 6/13 Kee Nutrition fundraiser
- **Adjourn**-motion Nikki Snyder, 2nd Sharon Divingnzzo, approved at 8:32pm.

