

Northwest Band Parent Organization Meeting June 9, 2022
Location: Zoom meeting
Minutes prepared by Michelle Kurtz, NWBPO secretary

APPROVED 7/14/2022

ATTENDEES:

Chad Freisleben	Jon Rech	Stacy Walter	Kelly Jackson
Michelle Kurtz	Becky Lachenmaier	Katie Wittmer	Janice Burris
Tiffany Allison	Chad Allison	Valerie Fouts	Jason Wittmer
Caleb Allison (for presentation only)			

Agenda:

Call to Order
Minutes of the Previous Meeting
Treasurer's Report
Committee Reports

- Equipment
- Fundraising
- Concessions
- Uniforms
- Volunteers
- Wolf WearHouse
- Website/RevTrak
- WMI

Band Director's Report
Old Business

- Follow up on pop-up tent for Royal Brigade travel
- Follow up on 501 c3 status

New Business
Adjourn

Upcoming Dates

6/13 Spring Rehearsal
6/20 Spring Rehearsal
6/23 Final Spring Rehearsal
7/14 NWBPO Meeting
8/1 Season Kick off Meeting/Ice cream social

Meeting Notes

Call to Order at 7:01pm by Becky Lachenmaier

Minutes of the Previous Meeting-motion to approve Kelly Jackson, 2nd Janice Burris, approved.

Treasurer's Report-motion to approve by Katie Wittmer, 2nd by Michelle Kurtz. Report approved.

Committee Reports

Equipment-More discussion about trucks for events. Need to be booked by the district now instead of BPO booking them. Could potentially make more complicated for pick up. Chad Friesleben also thinking about plans for props and will discuss further with Chad Allison.

Fundraising-Marco's night being planned in August. Butter braids in November.

Concessions-No report. Becky Lachenmaier and Stacey Walter will meet later this month to discuss and transfer information.

Uniforms-Working on measuring kids for marching band uniforms on the Mondays in June when they have band. Michelle Kurtz asked about a used shoe sale. Elected to do this on Thursday 6/23 at 4:30 pm prior to the rehearsal. Will be cash or venmo for purchases.

Volunteer-no report. By next month, need to know what is needed for volunteers for the upcoming dates so it is available on 8/1/22 for the parent meeting/ice cream social.

Wolf Wearhouse-Will be taking over the ordering of coats this year. Planning on having samples at the parent meeting on 8/1/22. Meeting with Westwood Embroidery, ordering more apparel. Still do not have any key to be able to access the storage area by the stadium.

Website/RevTrak-met with Karen Hatch (WBPO) about revtrak apparel items. With our group tonight, discussed how other groups have sweatshirts, etc available for supporters. Would like something like this available to make more cohesive fan group and to be able to show support of the band.

WMI/state marching band contest-Jon Rech-event will be held 10/15/22. All of the spots are filled. Starting to get things ordered for this event.

Band Director's Report-Chad Freisleben-successful wrap up of the 2021-2022 school year. Leadership team had training with Alan Fire on 5/31/22. All music and electronics are out. Designing props and visual program. Had new marcher camp, percussion camp, and color guard camp. Are 2 more Monday rehearsals in June and a Thursday rehearsal. Last month directors were at IBA. BOA came to NW and looked at flow, etc. 14 bands are registered for this currently (10-12 of those are from out of state) and 2 more bands are likely to attend. Chad noted that no other events around this area charge to park, so will likely not charge to park for the BOA event this year. \$1500 is paid by BOA for volunteers, hope to know numbers of volunteers needed before 8/1/22. Chad Freisleben also had several other items to discuss/monetary requests that are listed under new business. A question was asked to Chad about the \$5000 expense on the treasury report. That expense included \$3500 for wind music, \$750 for drum music, \$750 for sound design.

Old Business-follow up on pop-up tent for Royal Brigade travel-Becky sent out information she had collected. A branded tent from an approved vendor would cost almost \$4000. Some high quality appearing tents are available on Amazon for much less. Board agreed the \$4000 option is too much. Becky will continue to investigate less expensive options.

501c3-still in progress, takes a long time to get changed (at least 180 days). Sandy continues to f/u with the IRS but gets different information depending who she talks to. One person told her there was a \$500 fee for this. She is planning to check on this again. Needs to be a 501c3 to be eligible for Amazon Smile as well as many employer matching donations. WWR is set up correctly for this.

CD previously discussed matures this month. Will be split between WBPO and NWBPO. Will plan to take the money and split it this month. At July meeting, want to know interest for new CD vs savings vs money market to be able to decide what to do with the money at that time.

New Business-Chad Friesleben notified us that the 3 drum majors are going to the Phantom

Regiment Conductors Camp in Evansville, IN from 6/12-6/15/22 and is requesting that the BPO pay for a portion of the camp cost. One of the drum majors, Caleb Allison, also spoke to the BPO about this. The actual camp cost is \$515+33 fees=\$548 per drum major (camper). He initially requested the BPO pay \$300 (three hundred) per camper for this expense. Was discussion among BPO members regarding costs and necessity of this type of camp for the drum majors (are other types of options also available, but this is the one that was chosen by the drum majors/directors). A motion was made by Stacy Walter to cover \$500 (five hundred) per camper towards this cost. 2nd by Katie Wittmer. Approved.

In addition to those costs, a separate request was made to pay for some of the expenses to travel to this camp in Indiana. One of the parents, Tiffany Allison, will be driving the drum majors to the camp and staying in a hotel for 3 nights while the students attend the camp. Request is for the BPO to pay for \$300 (\$100 for each student) of these costs. Tiffany did say that she has spoken to the other students parents and they are planning to split the remaining costs of the travel expenses. Motion by Valerie Fouts to pay \$100 transportation cost/student (\$300 total) and reserve right to request more if needed, 2nd by Kelly Jackson. Approved. Brief discussion that in the future it may be possible/better for a director to use a district vehicle to transport the students

Request by Chad Freisleben for BPO to pay for the Ultimate Drill Book app at a cost of \$10/ license. This is used on each individual persons phone for drill for a year. Currently 106 students and 12 staff, request for \$1180 to cover this. Discussion that again can try to recoup this cost as part of the needed fees for the students (unable to mandate this per district policy to any individual student). A question was asked about how many students paid the fees last year and the answer was not immediately known. <<6/10/22, email received from Valerie Fouts, for the 2021-2022 school year 86 of 103 students paid the "supply fee" that included this expense>>. Motion by Chad Allison for the BPO to cover \$10 per student and staff member to initially pay for the UDB app. 2nd Janice Burris. Approved.

Next request by Chad Freisleben was on behalf of Audrey Chambers (main guard staff person, new this year). Request is for funding for color guard uniforms and silks (flags) for the upcoming season. These need to be ordered now (very soon). At this time, thinks there are 10 guard members. Requested budget for this is \$2500. Motion for this \$2500 for guard uniforms/ flags by Jon Rech. 2nd by Chad Allison. Approved.

In addition, Chad Freisleben requested a budget of \$4000 for props for the upcoming season. States props this year will be "involved." Motion by Chad Allison, 2nd by Kelly Jackson. Approved.

Adjourn-motion Stacy Walter, 2nd Janice Burris, approved at 8:39pm

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