

Northwest Band Parent Organization Meeting 7/13/2023

Location: Northwest High School Band Room

Minutes prepared by Kerry Bosworth, NWBPO Secretary

Attendees:

LuCinda Beltman	Katie Wittmer	Chris Strohmaier
Nicole Opfer	Kris Lachenmaier	Chad Friesleben
Christiana Rau	Becky Lachenmaier	Chad Allison
Amy Rech	Kelly Davis	Tiffany Allison
Jon Rech	Janice Burris	Kerry Bosworth

Agenda:

- **Call to Order**
- **Approval of Minutes from the 6/1/23 Meeting**
- **Approval of Treasurer's Report for May and June 2023**
- **Committee Reports**
 - Equipment
 - Fundraising
 - Concessions
 - Uniforms
 - Guard Liaison
 - Volunteers
 - Wolf WearHouse
 - Website/RevTrak
 - Events (WMI, BOA, Blue Note)
- **Old Business**
 - Proposed budget for July 1, 2023 - June 30, 2024 - revisions
- **New Business**
 - Band season kick-off/ice cream social
 - Band jackets
 - RevTrak items/donation amount
 - Band camp volunteers/snacks
 - Senior banners
- **Band Directors' Reports**
- **Adjourn**

Upcoming Dates:

July 31	Band season kick-off/ice cream social
Aug 1-3	Mini camp, 5-9 pm
Aug 7-11	BAND CAMP!! 12-9 pm
Aug 10	August NWBPO meeting

Aug 14-17 Post-camp rehearsals, 6-9 pm
Aug 21 Royal Brigade parent preview, 8 pm
Aug 23 First day of school (Are we sure about this? 😊 It seems so soon.)

Meeting Notes

Call to Order at 7:00pm by Becky Lachenmaier.

Minutes of 6/1 Meeting – Motion to approve by Amy Rech, 2nd by Katie Wittmer. Approved.

Treasurer's Report – Credit card bill was paid twice in May so rec'd a credit. No update on can shack numbers for June yet. We are waiting on a check from Waukee BPO to deposit. Motion to approve May & June reports – Nicole Opfer made motion to approve & 2nd by Janice Burris. Approved

Committee Reports:

Equipment – Prototype trees ready, ordered materials for 22 more, tower built & spinning wheel in process.

Fundraising – Currently offering Pampered Chef fundraiser through end of August – 20% of sales to band. Home Sweet Cone fundraiser 8/2 – 20% of entire day's sales. Working on butter braids & Echo's in fall. Other future possibilities – IHop, Culvers, Chik-fil-a, Central Standard. Looking into corporate sponsors on t-shirts & programs, potentially send out request to list of sponsors from Rose Parade event. Testing Square Space for donate now button.

Concessions – Discussed silver cord hours approval plan – need to add a 2nd person besides Becky to receive hours approval requests.

Uniforms – All students have been assigned a uniform number & scheduling to start soon for final fittings Mon, Wed & Thurs before band camp. Making fabric holders for mutes.

Guard Liaison – Held successful guard camp with 13 students. Costume measurements were taken & they are ordered. Will have Rapunzel hair flags & needles. Discussed warm up top to be worn during pre-game. Chad would like it to be black shirt other than show t-shirt.

Volunteers – Sign up genius has been created for all upcoming volunteer opportunities and will be communicated at ice cream social meeting.

Wolf WearHouse – Jackets are live on RevTrak & orders need to be placed by 7/31. Will have some size samples at ice cream social. Will have expanded apparel options live on RevTrak by 7/31. Expecting NW apparel order next week – planning popup sale 8/12 and possibly 8/18 at Norwalk scrimmage.

Website/RevTrak – RevTrak option for recommended \$200 per student donation set up – communication will go out from directors & will announce at ice cream social.

WMI – Everything on pace, exploring e-tix option. Still need trailers, UTV, etc. – at least 10 ft length.

BOA – No update

Blue Note – no update

Old Business –

- Proposed budget for July 1, 2023 – June 30, 2024 – revisions – adding \$500 for band mom supplies.

New Business –

- Band season kick-off/ice cream social – 7/31 @ 6pm. Will have QR code to sign-up genius and iPad at each station for easy volunteer sign ups after meeting.
- Band jackets – see Wolf Wearhouse notes above.
- RevTrak items/donation amount – See Website/RevTrak notes above.
- Band camp volunteers/snacks – Snacks will be provided by BPO vs. donated. Will have small freezer on-site to keep cold snacks. Volunteer sign-up genius will go out soon.
- Senior Banners – BPO can coordinate, Senior parents pay for them. Will ask at ice cream social for photographer/vendor recommendations.

Band Directors Report – No update

Adjourn – Motion to adjourn at 8:04 pm by Christiana Rau, 2nd by Tiffany Allison.

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