

Northwest Band Parent Organization Meeting January 12, 2023

Location: Northwest High School Band Room

Minutes prepared by Michelle Kurtz, NWBPO secretary from written notes taken by Valerie Fouts at the time of the meeting

APPROVED 2/9/2023

ATTENDEES:

Janice Burris	Kris Lachenmaier	Paula Nannen	Becky Lachemaier
Christiana Rau	Valerie Fouts	Tiffany Allison	Chad Allison
Chad Friesleben	Stacey Walter	Chris Strohmaier	Kelly Jackson
Jon Rech	Katie Wittmer	Sharon Divingnzo	

Agenda:

Call to Order

Minutes of the Previous Meeting

Treasurer's Report

Committee Reports

- Equipment
- Fundraising
- Concessions
- Uniforms
- Volunteers
- Wolf WearHouse
- Website/RevTrak
- WMI

Old Business

- follow up concessions/athletic boosters policy changes
- liability insurance

New Business

- informal audit of financial records
- Adventureland tickets for 7th grade band
- Bluenote Jazz Festival plans/update
- Board slate for 2023-2024 planning

Band Director's Report

Adjourn

Upcoming Dates

- 1/27 Simpson Jazz Festival
- 1/28 Northwest Jazz Workshop
- 2/3 Iowa State Honor Band (ISU)
- 2/6 Perry Prep Night
- 2/7 Drake Honor Band
- 2/9 NWBPO meeting
- 2/12 Winter Guard/Indoor Performance IIMA Marion

Meeting Notes

Call to Order at 7:03pm by Becky Lachenmaier

Minutes of the Previous Meeting- (November 2022 notes, there was no meeting in December 2022) motion to approve, Christiana Rau, 2nd Kelly Jackson. Approved

Treasurer's Report-reviewed from November 2022 and December 2022. Discussion-Valerie Fouts asked about having students come to the board to ask about scholarships to various camps, trips ,etc. This had been done in past years. Students will be told about this option in the August informational meeting. It was suggested that a form be created and put on the website and a budget line be created for this.

WMI-Totally Rolled ice cream will get getting NWBPO \$400 for money raised from WMI. Other numbers for WMI are being finalized. Expenses were comparable to prior years.

Motion to approve the Treasurer reports by Jon Rech, 2nd Stacey Walter. Approved.

Committee Reports

Equipment- Chad Allison-finished buying needed tools, was able to take advantage of sales on Black Friday.

Fundraising-Sharon said Papa John's would like to partner with us for concessions.

Can get large pizza for \$7. This would be less expensive than Godfather's.

She has a meeting with Scornavaccas on 1/13/23.

She will also reach back out to the general manager of Culver's.

Can shack now has a lock box for the key with a 4 digit code so sorters don't have to pick up the key anymore. The manager at Fareway also has a key in case they need to put cans inside. Manager also talked about a possible second location at the new Fareway. This will depend on factors such as legislation, number of volunteers, whether or not there is enough support in the community to support both locations, etc.

Concessions-Stacey Walter-SCIBA Jazz in December went well, sold most of the stuff. Stacey and Katie Wittmer are working together on Blue Note Jazz concessions.

Uniforms-Katie Wittmer and Tiffany Allison-have been working on cleaning band uniforms. They are all clean except for the shakos which will be done sometime before the next season.

Volunteer-no report

Wolf Warehouse-Kelly Jackson and Janice Burris reported the pop up sale went well and current inventory is under \$4000.

Website/RevTrak- Becky reported for Nicole that if there is anything that needs to be put on the website (or updated) to let Nicole know.

WMI/state marching band contest- will hopefully know the 2023 date sometime in February. Jon will work with Mr. Patterson to reserve things.

Old Business- Follow up on concessions/athletic booster-Becky and Tad (WBPO President) are still working on this. They spoke with the athletic director and found out the district is who says who can use the concession stands. They sent a proposal to the athletic boosters: 50% of gross to boosters, 8% cost and up keep fee. With this proposal, we would make 42%. This was sent last week and have not yet received any response.

Liability insurance-Becky and Valerie have been working with the district since the beginning of November to get a policy in place. Want in place by Blue Note.

New Business-Informal audit-Kelly Jackson will ask someone she knows if they would "be kind enough to look over the books."

Seventh grade Adventureland trip-in past years, kids have paid for their own tickets to the park. Due to the "new rules" they can't be asked to pay for them and this was not in the WMS budget. Mary Crandall asked if the NWBPO would pay for all of the tickets. Becky asked her to ask for donations, then asked the school to cover what the donations do not cover. If there are

still expenses, then ask for the NWBPO to cover the remaining expenses. We will not pay for chaperones, they will need to cover their own cost.

Board for 2023-2024-Becky asked everyone to think if they are planning to continue on the board and that we do have a few senior parents that will no longer be on the board. Also, think of people that may be interested in being on the board next year.

Blue Note Jazz Festival-a motion was made to purchase 4 cash boxes, expenses not to exceed \$200 to be used for various events throughout the year. Motion by Becky Lachenmaier, 2nd by Chad Allison. Approved.

Katie Wittmer is hoping to send out a sign up genius tomorrow for Blue Note volunteers. There will be separate sign ups for adult and student volunteers. Looking in to whether or not band students could get silver cord hours for this. Katie and Stacey Walter are working on concessions for this. The show choir will be hosting an event in February and is having Hyvee "cater it." Will see how that works for them and consider this also. Will also be a program for sale. Looking at selling ads with music stores (Reiman, Guitar Center, UpTempo, etc) for this. Working also with Paula Nannen on hospitality for the event -judges meals, snacks, etc.

Band Director's Report-Chris Strohmaier-Blue Note is 7 weeks away. Will be 30 bands, 600 kids +families. 9 judges from 4 states. He plans to have the schedule ready 6 weeks ahead to send to the directors. Expenses: judges, concessions, t-shirts. Potential profit: admission, concession sales, t-shirts, stickers, programs

Simpson Jazz is on 1/27/23. Jazz worst on 1/28/23-this will be for kids in jazz band from grade 7-12. Will start at 8, concert at 11:30. Will need a few band parents to pick up cookies/snacks and to help serve that day.

ISU Honor Band-2 tuba players are going

Drake Honor Band-7 members are going

Fall numbers for band-118, this is up 15-16 from current year, 50 current 9th graders

Next band trip will be in December 2024 and will include current 8th, 9th, and 10th graders.

Cost will likely be similar to the Rose Parade trip. Planning to announce it at awards night so kids can start looking in to fundraising, etc.

Chad Friesleben-Perry Band Olympics coming up

Winter Guard/Drumline-Kari Songer was waiting on all the financial stuff before getting the volunteer donation amount ready. The money will go to an account (not the NWBPO People's account). Not sure how a deficit will be handled if there is one.

Adjourn-8:01pm motion by Christiana Rau, 2nd by Stacey Walter, approved.

Upcoming dates

- 1/27 Simpson Jazz Festival
- 1/28 Northwest Jazz Workshop
- 2/3 Iowa State Honor Band (ISU)
- 2/6 Perry Prep Night
- 2/7 Drake Honor Band
- 2/9 NWBPO meeting
- 2/12 Winter Guard/Indoor Performance IIMA Marion