

Combined Waukee/Northwest Band Parent Organization Meeting  
December 9, 2021

Location: Northwest High School Band Room

Minutes prepared by Michelle Kurtz (NWBPO secretary)

**\*\*APPROVED 1/20/2022\*\***

**\*\*MEETING RECORDED, ALL ATTENDEES MUST SIGN IN TO THE MEETING\*\***

**ATTENDEES:**

Jenn French	Michelle Kurtz	Tiffany Allison
Carrie Sample	Eric French	Chris Strohmaier
Jason Wittmer	Janice Burris	Stacie Tigges
Janelle McGee	Valerie Fouts	Laura Swanson
Kylene Blanchard	Sandy Landin	Katie Wittmer
Lynette Kohtz	Julie Crawford	Becky Lachenmaier
Chad Allison	Rishi Kolusu	Jill Herrera
Brad Leeham	Jeff Patterson	Chad Friesleben
Nikki Snyder	Laurie Johnson	

**Agenda:**

Call to Order

Minutes of the Previous Meeting Treasurer's Report

Committee Reports

- Equipment
- Fundraising
- Concessions
- Uniforms
- Volunteers
- Wolf WearHouse
- Website/RevTrak
- WMI
- Winter Showcase

Band Director's Report

Old Business  
New Business

### Upcoming Dates

12/10 Proof of Vaccination Due  
12/11 SCIBA Jazz Festival  
12/13 NW Band Concert  
12/13 Waukee Band Concert  
12/20 Rose Parade Combined Rehearsal  
12/27-1/2 Rose Parade Trip  
1/6 WBPO Meeting  
1/13 NWBPO Meeting Scheduled

- **Adjourn**

**Meeting Notes** (meeting recorded)- joint notes prepared.

**Call to Order** at 6:00pm Jenn French

**Minutes of the Previous Meeting for Northwest**-motion to approve Stacie Tigges, 2nd Chad Allison, approved.

Minutes for Waukee BPO will be voted on via email (quorum not present)

**Treasurer's Report for Northwest**-motion to approve by Michelle Kurtz, 2nd by Becky Lachenmaier, approved.

Treasurer's Report for Waukee will be voted on via email (quorum not present)

Sandy Landin reported a CD will mature on 12/20/21, have 10 day

grace period to act on this. Can cash out to be able to split the funds or do 6 month extension. Will email discussion.

## **Committee Reports**

- **Equipment**-Eric French-built 4 instrument carts for truck and working on bass drum cart. Truck will be loaded by 12/22/21 for 12/25/21 departure.
- **Fundraising**- approx \$60/shift at can shack. Hyvee requesting help with selling the butter braids they purchased from the band.
- **Concessions**-Becky Lachenmaier-need volunteers/concessions for SCIBA jazz.
- **Uniforms**-Northwest-Nikki Snyder-need uniforms out of choir room and white things off of shakos. Need mirrors on shakos for both bands (will need velcro on shakos, will work together so gets placed the same for both bands). Uniform team can send out request for help with this. Bands will wear their own plumes. WHS redid fittings on Saturday for all but 6 members.
- **Volunteer**-need help for SCIBA jazz
- **Wolf Wearhouse**-pop up sale had \$1500 in sales, will be taking apparel off the website temporarily due to not many sales and inventory issues. **Warrior World**-email report from Karen Hatch with updates, still 123 tumblers and 14 ornaments left. Many times have been sold.
- **Website/RevTrak**-no report
- **WMI/state marching band contest**-no report
- **Winter Showcase**-scheduled 3/5/22 at WHS. Being planned as a IIMA event.  
**Band Director's Report**-Chris Strohmaier-preview jazz concert tonight (12/9/21). Northwest band concerts on Monday 12/13/21.

SCIBA Jazz Festival on 12/11/21. California trip in approximately 3 weeks. Unofficially, Waukee Bands will be entry 54 in the “front half of the middle third” of entries. Covid situation is continuing to be monitored. Unvaccinated people will need to be tested on 12/29/21. If one person tests positive, is likely that all unvaccinated students will need to be quarantined in California. Working on figuring out logistics of who will stay/finances for this (but will not be out of BPO funds). Currently approximately 23 students (total) who have not provided proof of vaccination. Many extra things required on this trip due to covid. Kids will need to carry permission to treat form with them on the Rose Parade route (likely in their shako). Will be people all along the route to help if needed. Also a form will need to be filled out for the Waukee Community School District. Chad Friesleben-Indoor percussion had first clinic on Sunday. Were 33 kids there and an additional 3 that have also expressed interest in participating. Rishi Kolusu- WHS also has their band concerts on 12/13/21 and will be participating in SCIBA Jazz Festival on 12/11/21. Kids have been great and working hard with rehearsals and parade stuff. Jeff Patterson-apologies for confusion with the sign up geniuses for SCIBA Jazz and multiple documents ended up getting sent out by different people.

**Old Business-NW**-Jenn French has been testing using ParentSquare for communication.

**New Business**-Dr. Jason Wittmer (volunteer chaperone for Pasadena trip) noted that there is now approval for 16&17 years olds to have a covid booster vaccination. Jenn French-will need to have joint meeting in the future to figure out BPO fund split. Will be a committee comprised of presidents/vice-presidents/treasurers from both schools as well as parents from both schools (ideally parents that have younger students as well). Email Jenn French or Shelley Hughes to express interest in being on the committee.

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**Adjourn**-motion Chad Allison , 2nd Eric French, approved at 6:35pm.