

Northwest Band Parent Organization Meeting 8/10/2023

Location: Northwest High School Seminar Room

Minutes prepared by Kerry Bosworth, NWBPO Secretary

**Attendees:**

Kathy O'Brien	Katie Wittmer	Anastasia Vogelaar
Nicole Opfer	LuCinda Beltman	Kelly Jackson
Kelsey Knowles	Becky Lachenmaier	Chad Allison
Michelle Gilbert	Kelly Davis	Tiffany Allison
Rena Lindsey	Kelly J Militello	Kerry Bosworth
Sharon Divingnzzo	Shannon DeRead	

**Agenda:**

- **Call to Order**
- **Approval of Minutes from the 7/13/23 Meeting**
- **Approval of Treasurer's Report for July 2023**
- **Committee Reports**
  - Equipment
  - Fundraising
  - Concessions
  - Uniforms
  - Guard liaison
  - Volunteers
  - Wolf WearHouse
  - Website/RevTrak
  - Events (WMI, BOA, Blue Note)
- **Old Business**
- **New Business**
  - Parent preview planning (8/21)
  - September meeting date
  - BOA plans
  - Bandapalooza event 9/8

- **Band Directors' Reports**

- **Adjourn**

**Upcoming Dates:**

Aug 12 Pop-up sale 9-11 at the stadium  
Aug 14-17 Post-camp rehearsals, 6-9 pm  
Aug 21 Royal Brigade parent preview, 8 pm  
Aug 23 First day of school and morning rehearsals  
Sept 1 Band pictures 4:30, Football vs. Waukee 5:30  
Sept 8 Football vs. Roosevelt  
Sept 9 Royal Brigade clinic/rehearsal

**Meeting Notes**

**Call to Order** at 7:06pm by Becky Lachenmaier.

**Minutes from 7/13 Meeting** – Motion to approve by Katie Wittmer, 2<sup>nd</sup> by LuCinda Beltman.

**Treasurer's Report** – Motion to approve July report by Kelli Davis, 2<sup>nd</sup> by Sharon Divingnzzo

**Committee Reports:**

**Equipment** – Trees cut & assembled – painting to begin 8/12, 10 gallons primer & paint donated

**Fundraising** – Pampered Chef fundraiser continues through end of August. Home Sweet Cone fundraiser 8/2 – 20% of entire day's sales. Butter braids individual fundraiser starts 8/31 – will be online sales with delivery 10/9 (includes 9<sup>th</sup>-12<sup>th</sup> grades). IHop fundraiser scheduled for 10/10. Echos cinnamon rolls fundraiser will be in December. Planning to have Hyper at BOA and Totally Rolled Ice Cream at BOA and WMI. Yard signs & stickers will be delivered to directors for distribution. Average earned per student per 1 hour shift at Can Shack is approx. \$55.

**Concessions** – For BOA planning to keep concessions open during break. Also looking at vegan options (baked potatoes, walking tacos w/black beans. SCIBA audition at Timberline – would prefer Waukee BPO man concessions this year. SCIBA Jazz Festival at WHS plan to use concession area this year. Blue Note – looking to have HyVee cater w/higher end food options.

**Uniforms** – 101 students fit, cleaned out closet & attic – moved out a lot of garbage.

**Guard Liaison** – Currently working on building props (hair & needles), uniforms will arrive by end of August.

**Volunteers** – Sign ups will be available at 8/21 parent preview. Looking to offer Waukee students opportunity to volunteer at BOA.

**Wolf WearHouse** – As of 8/3, 25 jackets ordered – early September will place another order. Planning pop-up general merchandise sale on 8/12 from 9-11am. Band apparel sale thru NuLine open through 8/13 w/items delivered end of August – open again in September. BPO earns \$2-3 per item. Purchased table & tubs for apparel sales events.

**Website/RevTrak** – Need to add BOA sign up genius to RevTrak. Sign up links are posted on BPO website.

**WMI** – No update

**BOA** – 21 bands attending this year, planning to open stadium earlier this year.

**Blue Note** – No update

**Old Business** – N/A

**New Business** –

- Parent preview planning (8/21) – have volunteer sign ups available along with anything else we want to publicize.
- September meeting date – 9/14 – Becky will be gone
- BOA plans – open more restrooms, open stadium earlier, offer breakfast concession options, gate off stands during break so concessions can remain open, bands will sit in visitor stands when not performing, planning to use athletic dept. technology for concessions
- Bandapalooza event 9/8 – may not be happening, waiting for more info from Directors

**Band Directors Report** – No update

**Adjourn** – Motion to adjourn at 8:07pm by Becky Lachenmaier

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