

Northwest Band Parent Organization Meeting 4/13/2023
Location: Northwest High School Band Room
Minutes prepared by Michelle Kurtz, NWBPO secretary

APPROVED 5/11/2023

ATTENDEES:

Michelle Kurtz	Kris Lachenmaier	Stacey Walter	Becky Lachemaier
Christiana Rau	Valerie Fouts	Chad Friesleben	Kelsey Knowles
Tiffany Allison	Katie Wittmer	Chris Strohmaier	Chad Allison
Amy Rech	LuCinda Beltman	Paula Nannen	

Agenda:

Call to Order

Minutes of the Previous Meeting

Treasurer's Report

Committee Reports

- Equipment
- Fundraising
- Concessions
- Uniforms
- Volunteers
- Wolf WearHouse
- Website/RevTrak
- WMI

Old Business

email for photo sharing : nwbandphotos@gmail.com

New Business

Approve updated NWBPO By-laws

Approve NWBPO 2023-2024 Board slate

Band Director's Report

Adjourn

Upcoming Dates

- 4/24 Wind Symphony/NW Singers Concert 7pm
- 4/28 Adventureland Concert Band Festival, SE Polk
- 5/1 Spring Band Concert 7pm
- 5/5 Jazz at Northwest 7pm
- 5/6 State Large Group Concert Band Festival
- 5/9 Band Awards Night 7pm
- 5/10-11 All State Jazz Band
- 5/11 NWBPO Meeting

Meeting Notes

Call to Order at 7:01pm by Becky Lachenmaier. Introductions of people present in the meeting followed the call to order.

Minutes of the Previous Meeting- Motion to approve, Stacey Walter, 2nd Tiffany Allison. Approved

Treasurer's Report-Motion to approve the Treasurer report by Katie Wittmer, 2nd Michelle Kurtz. Approved.

Committee Reports

Equipment- no report

Fundraising-Katie Wittmer-Echo's cinnamon roll sale made \$500+. Nothing bundt cakes bundlet sale coming up soon. Will sell for \$6, our cost is \$4.60. Sales will be 4/17-5/1. People will pick up at the school on 5/11. Hyper wants to come to some event(s), would make \$0.50/drink sold. They are also donating some gift cards for band awards night. Totally rolled ice cream can also be at events and will donate a portion of sales without work needed from the NWBPO. Becky Lachenmaier reports butter braids will be sold at the beginning of the next school year. Money can be raised for individual trip accounts. She also reported that Sharon Divangnzo will continue to help with the can shack next school year.

Concessions-Stacey Walter reported all of the supplies have been moved into the storage room at the stadium (with the Wolf Wearhouse merchandise). Sold out of food at the IIMA-Waukee event.

Uniforms-Tiffany Allison reported that they are planning to start uniform fittings, etc on 5/31 at New Marcher Camp. Will need to order uniforms soon after that if any are needed (for different sizes that can't be fit in existing uniforms). Gloves and shoes do not take as long to get when/if needed. Talked about a potential undershirt for under uniforms-which could also then be worn without top uniform shirt in extreme heat.

Volunteer-no report

Wolf Wearhouse- no report

Website/RevTrak- no report

WMI/state marching band contest- date is set for 10/14/2023. No report.

Winter Guard/Drumline- per Chad Friesleben, there will be an event held on 3/23/24. At this time, it is not known if this will be hosted through WGI, IIMA, or an independent event.

Old Business- *Email for photo sharing: nwbandphotos@gmail.com* Send photos to this email to potentially be used in video for band awards night.

New Business-

Approve *Board Slate for 2023-2024*-board, can review email from Becky Lachenmaier for candidates. Motion to approve the slate by Becky Lachenmaier, 2nd by Michelle Kurtz. Approved.

Approve *updated NWBPO Bylaws*-recommendation to obtain a \$50,000 policy bond for the treasurer position at a cost of approximately \$200-250/year. Also recommend a second signature to be required above a certain amount of expenditure. This amount was discussed and elected to require 2nd signature for checks >\$2000. Treasurer responsible for documentation of income and expenses. Also adding that the NWBPO President will be responsible to file the biannual report to the state. Motion to approve the updated bylaws by Christiana Rau, 2nd by Chad Allison. Approved.

Stacey Walter also suggested that social media (Facebook, Instagram, etc) be updated to direct people to the website for information about band/events, etc.

Band Director's Report- Chad Friesleben-winter seasons are done. Guard finished at IIMA Waukee and Indoor (drumline) finished at IIMA Crossroads.

Marching band-will announce the show, drum majors, and captains tomorrow at 3:30pm in the band room. Calendar has been released and will be updated once the football schedule has been released (for home game dates). People will be going to Prairieview to work with the current 9th graders.

Chris Strohmaier-many things are coming up. NW Singers and Wind symphony (separately and combined) is on 4/24. Adventureland schedule will come out tomorrow. Busses will be loading at 6:15am and will be back to NW by about 10am (performances will be at 8am for concert band and 8:25am for wind symphony). Other dates listed under upcoming dates. The state large group concert band festival will be at DC-G High School.

There will be a change in how auditions are done for Wind Symphony. They will take place in May this year for anyone that would like to audition to be in the Wind Symphony. If students choose not to audition, they will be placed in concert band. Chair placements for both bands will be determined in the fall.

At band awards night, the next big trip will be announced (this will include the current 8th, 9th and 10th graders). Preview quote from Mr. Strohmaier, "It will be unique and I'm sorry to say it will be expensive" (likely similar to the Rose Parade trip expenses).

Wind Symphony will be a "clinic band" on 5/12 at the Marriott Downtown. They will be involved in a "reading band session" performing part or all of 18 concert pieces. This is a "by invitation only" event.

Graduation will be on 5/21. There will not be a senior piece this year.

Chad Friesleben reported there has been an issue with getting Audrey (guard coach) paid for her work in writing the 2022 fall show for the guard. She completed this work several months ago. This has typically been paid as a separate charge by the district. Currently they have not paid this additional fee for this \$2000 contract. Discussions are ongoing with the district. Motion to approve \$2000 to be paid to Audrey by the NWBPO on 5/1/23 if this amount is not paid to her by the Waukee CSD by that time made by Christiana Rau. 2nd by Chad Allison. Approved.

Adjourn-7:58pm motion by Christiana Rau, 2nd by Amy Rech, approved.

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